
End of licence report by wildlife licence holder

The information provided on this form may be made available to other Departments/ Agencies for the purposes of detecting crime.

- Please complete this end of licence form using dark ink and BLOCK CAPITALS.
- Please telephone the Marine and Fisheries Division on (028) 9056 9262 if you require any further information regarding the completion of this form.

Please read the notes below carefully before you start to complete this form.

1. A condition of your licence is that you provide the Department of the Agriculture, Environment and Rural Affairs (Marine and Fisheries Division) with a report detailing action taken under the licence. This report must be completed even if no action is taken, and must be returned to the address below to arrive no later than 1 month after the expiry of the licence. This report form must be signed by the licence holder.
2. If you are applying for another licence to continue your existing project, this end of licence report should be submitted at the same time as your application.
3. Failure to complete and submit this form is a breach of your licence and may result in any future applications being refused.

**Please return completed form via post or email
(and any additional information) to:**

DAERA Marine and Fisheries Division
Klondyke Building (Level 1)
Cromac Avenue
Belfast
BT7 2JA

Email: Marine.Wildlife@daera-ni.gov.uk



Department of
**Agriculture, Environment
and Rural Affairs**

www.daera-ni.gov.uk



**INVESTORS
IN PEOPLE**

1. Background information/Renewal request

a) Name:

b) Existing Licence Number:

c) Is this end of licence report being submitted with an application for another licence to continue your existing project?

Yes No

2. Details of action taken under the licence (complete all relevant sections)

a) If wild animals or parts of wild animals were not released during the licence period, please state what has happened to them.

b) Where applicable please outline how the actions taken have aided the conservation of the species concerned or contributed to scientific knowledge.

Tick this box if you have continued on a separate sheet

c) If you are applying for another licence to continue this project, please detail any intended actions that are planned to be carried out between the submission of this form and the expiry date of your existing licence.

Tick this box if you have continued on a separate sheet

3. Declaration

I declare to the best of my knowledge and believe that the information given in this form and related papers is correct.

Signature

Date

Name in BLOCK CAPITALS

WARNING

It is an offence to knowingly make a false statement for the purpose of obtaining a permission

Data Protection Act 1998 - Privacy Notice

The Department processes all personal data in accordance with the provisions of the Data Protection Act 1998. The personal data which you provide in the application form and that provided by your referees will be used to inform the Department of your suitability to hold a licence under The Conservation (Natural Habitats, etc.) Regulations (Northern Ireland) 1995 (as amended) and/or The Wildlife (Northern Ireland) Order 1985 (as amended). The Department will hold the information only as long as is necessary for that purpose. The Department will not make any unauthorised disclosure of this information to any person or body.

However, it may be necessary to release information relating to your application in response to a request for information under the Freedom of Information Act 2000 or the Environmental Information Regulations 2004. Where such a request is received, the Department will consult you prior to making its decision whether any such information would be disclosed.

Annex: Report of actions taken under the licence

Please include the following information when providing this report to the DAERA Marine and Fisheries Division. If this information is already covered in an existing report then this will also be suitable.

A: Introduction

Please include an overview and background of the project.

B: Method

B1 Detailed description of methods (including location) and materials used.

B2 Justification of the method. Why there was no satisfactory alternative to the methods chosen (this is a licensing requirement under the relevant legislation).

C: Results and analysis

C1 Data collected.

C2 Scientific analysis of this data including graphical representation if appropriate.

D: Discussion and conclusion

D1 Discussion and interpretation of the results and data outlined above.

D2 Conclusions made from the interpretation which relate to the objectives of the project.

E: References

F: Appendices