

Sheep & Goats Movement Book

INFORMATION ONLY



Department of
**Agriculture, Environment
and Rural Affairs**

www.daera-ni.gov.uk

SHEEP AND GOATS MOVEMENT BOOK - NOTES FOR GUIDANCE

You must only use the Movement Document (SG2) book that has been allocated to you. If you have both sheep and goats, you must use the book allocated to your sheep flock when moving sheep, and the book allocated to your goat herd when moving goats.

A separate movement document must be completed for each stage of a multiple move, for example, movements to and from a show.

You must complete a movement document every time you move animals, except for movements to common grazing that is immediately adjacent to your holding.

For movements to common grazing that is **not** adjacent to your holding, you must complete a movement document and forward this to DAERA within 7 days of movement. However, in this case, you do **not** have to record individual tag numbers.

Copies of the movement document **must** accompany the animals in transit.

You must retain the blue copy of the movement document, along with any associated documentation provided by a central point of recording, in date order with your flock/herd register, for a period of at least 3 years from the date of movement off your holding.

Movement documents will be rendered invalid if they are modified or defaced in any way.

You can also report the movement of animals electronically if you are authorised by DAERA to do this. Further details can be obtained at www.daera-ni.gov.uk, or by contacting your local DAERA Direct Office, or CAFRE (Greenmount Campus).

You must **not** use this movement document in the case of animals/flocks/herds under restriction. Such animals are only permitted to move under a licence from DAERA. However, some moves to slaughter in Northern Ireland may not require a licence. Contact your DAERA Direct Office for advice before any animals under restriction are moved.

The use of movement documents (SG2) for the movement of restricted animals off a holding is an offence and may result in prosecution.

If you lose your movement document book, notify your local DAERA Direct Office immediately.

How to complete the movement document

For detailed instructions on how to complete the movement document see “Notes for Guidance” on the reverse side of the white copy of the movement document. Additional Food Chain Information (FCI) can be provided on the reverse side of the yellow copy, when necessary.

Insert the card at the back of the movement book between each set of documents as the entries will be duplicated on the carbon copies underneath.

Each movement document consists of 4 self-carbonating copies, which are coloured as follows:

White (top) copy	Yellow (second) copy	Pink (third) copy	Blue (bottom) copy
The Keeper at the destination holding (buyer) must send this copy to their local DAERA Direct Office within 7 days of the movement.	This copy must be retained by the keeper at the destination holding (buying) It must be kept for at least 3 years from the date of movement and be cross-referenced in the flock/herd register.	This copy must be retained by the transporter for 6 months if they are not the buyer or seller (i.e. haulier) This copy can be discarded if the buyer or seller transports the animals.	This copy must be retained by the keeper at the departure holding (seller) It must be kept for at least 3 years from the date of movement and be cross-referenced in the flock/herd register.

Notes for Guidance - Completion of a Movement Document

This document meets the requirements of:

- The Sheep and Goats (Records, Identification and Movement) Order (NI) 2009; and
- Council Regulation (EC) No. 1/2005 on the **welfare of animals during transport** which requires transporters to carry documentation recording the origin, ownership, place of departure and destination of animals, and journey time information; and
- Council Regulation (EC) No. 853/2004 requiring slaughterhouse operators to request, receive and action, **Food Chain Information (FCI)** for sheep and goats sent for human consumption.

Section 1 – Departure Holding (seller)

- The keeper at the holding of departure (seller) must complete this section. These details should **not** be completed by the keeper at the holding of destination (buyer).
- If you are moving animals to a market, abattoir, export assembly centre or slaughter collection centre, approved as a Central Point of Recording (CPR) you do not need to record individual identification (tag) numbers.
- If you record tag numbers manually, you can use a continuation sheet to list any additional tag numbers. This can be obtained from the DAERA website at www.daera-ni.gov.uk/sheep-continuation-sheet.pdf or by contacting your local DAERA Direct Office.
- If additional Food Chain Information (FCI) is required this information must be detailed on the reverse side of the yellow copy of the movement document or on an attached document. If you use a separate document to provide this information, it must include the serial number of the movement document.
- The white and yellow copies of the movement document must accompany the animals during transit.
- The keeper at the departure holding (seller) must keep the blue copy of the movement document, along with any documentation provided by a CPR, for 3 years from the date of

Food Chain Information (FCI) Statements

- Withdrawal periods have been observed for all veterinary medicines and other treatments administered to the animals while on this holding and previous holdings.
- To the best of my knowledge the animals are not showing signs of any disease or condition that may affect the safety of meat derived from them.
- No analysis of samples taken from animals on the holding or other samples has shown that the animals in this consignment may have been exposed to any disease or condition that may affect the safety of meat or to substances likely to result in residues in meat.

WARNING

To knowingly give false information may result in prosecution.

movement. These must be kept in date order, and cross-referenced in the flock/herd register.

Section 2 – Transport Details

- The person transporting the animals must complete this section.
- The transporter must give the white and yellow copies of the movement document to the keeper at the destination holding.
- If the transporter is a haulier, they must retain the pink copy of the movement document for six months. If the transporter is the departure or destination keeper the pink copy can be discarded.
- Transporters must be authorised for commercial journeys over 65km (around 40 miles). Guidance is available from the DAERA website or your DAERA Direct Office.
- If the journey is over 65km you must complete the boxes in the grey shaded area, including your Transporters Authorisation Number.
- For journeys over 65km, the expected duration of journey is from the time the first animal is loaded at the place of departure, until the time the last animal is unloaded at the place of destination, including any rest times or stops for any other purpose en route.
- For long journeys (over 8 hours long) between Member States you must complete a journey log in compliance with Annex II of Council Regulation (EC) No. 1/2005.

Section 3 - Destination Holding (buyer)

- The keeper at the holding of destination (buyer) must complete this section.
- The receiving keeper must send the white copy of the movement document to DAERA within 7 days of movement, unless the movement is to or from an approved CPR.
- The keeper at the holding of destination (buyer) must keep the yellow copy of the movement document for 3 years from the date of movement. These must be kept in date order, and cross-referenced in the flock/herd register.

Additional Food Chain Information (FCI)

Food Chain Information (FCI) Statements

- Withdrawal periods have been observed for all veterinary medicines and other treatments administered to the animals while on this holding and previous holdings.
- To the best of my knowledge the animals are not showing signs of any disease or condition that may affect the safety of meat derived from them.
- No analysis of samples taken from animals on the holding or other samples has shown that the animals in this consignment may have been exposed to any disease or condition that may affect the safety of meat or to substances likely to result in residues in meat.

The keeper at the holding of departure must complete the table below if the Food Chain Statements are not satisfied for all animals listed on the movement document.

Information about animals showing signs of a disease or condition that may affect the safety of meat derived from it/them.	
Identification numbers of animal(s) – or attach list	<div style="border: 2px solid blue; border-radius: 15px; padding: 10px; display: inline-block; font-size: 24px; font-weight: bold; color: blue;">INFORMATION ONLY</div>
Describe any relevant diseases or conditions, that may affect the safety of the meat (or diagnosis if a veterinary surgeon has examined the animal(s)).*	
Describe any analysis of samples taken from animals on the holding, or other samples, showing that the animals in this consignment may have been exposed to any disease or condition that may affect the safety of the meat or to substances likely to result in residues in meat. *	

***Delete if not applicable**

Withdrawal periods have been observed for all veterinary medicines and other treatments administered to the animals while on this holding and previous holdings.	
Keeper's signature	
Date	

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Re-Order Form for a Sheep & Goats Movement Book (SG2)

Flock Keepers should complete the form below in BLOCK CAPITALS

I hereby apply for a Sheep & Goats Movement Book for

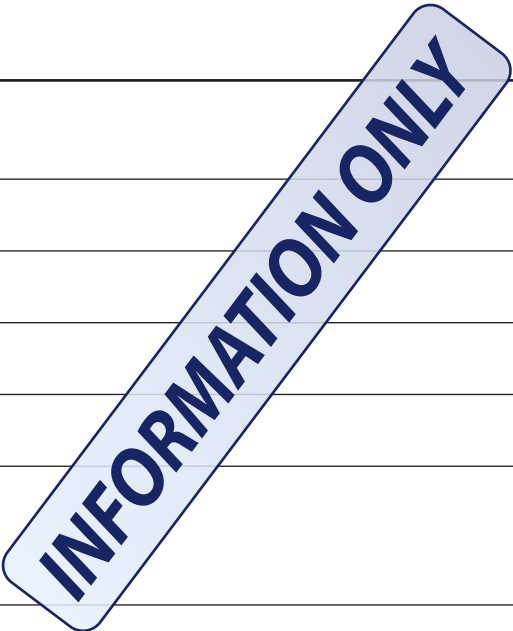
FLOCK NUMBER

NAME: _____

ADDRESS: _____

POSTCODE: _____

SIGNATURE OF KEEPER: _____



Please send or deliver to your local DAERA Direct Office.



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DMS 15.16.264

Before you start to complete any details please insert this
card between one set of forms and the next

DAERA PRIVACY NOTICE

The Department takes data protection, freedom of information and environmental information issues seriously. It takes care to ensure that any personal information supplied to it is dealt with in a way which complies with the requirements of the Data Protection Act 1998. This means that any personal information you supply will be processed principally for the purpose for which it has been provided. However, the Department is under a duty to protect the public funds it administers, and to this end may use the information you have provided for this purpose. It may also share this information with other bodies responsible for the audit or administration of public funds, in order to prevent and detect fraud.

In addition, the Department may also use it for other legitimate purposes in line with the Data Protection Act 1998, Freedom of Information Act 2000 and Environmental Information Regulations 2004.

These include:

- Administration of the Common Agricultural Policy and other aid schemes;
- Administration of the Common Fisheries Policy;
- The production and safety of food;
- Management of land and other environmental controls;
- Animal health and welfare;
- Occupational health and welfare;
- The prevention and detection of fraud or maladministration (E.g. The Comptroller & Auditor General and HM Revenue & Customs.)
- Compilation of statistics;
- Disclosure to other organisations when required to do so; and
- Disclosure under the Freedom of Information Act 2000 or the Environmental Information Regulations 2004 where such disclosure is in the public interest.