Sheep Flock or Goat Herd Register

Sheep and Goats (Records, Identification and Movement) Order (Northern Ireland) 2009

Name of Keeper

Address

Flock or Herd Number

Grid Reference

Type of Production e.g. Milk/Meat

Species (Sheep or Goats)

Business Identifier

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Department of
Agriculture, Environment and Rural Affairs

www.daera-ni.gov.uk

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- Administration of the Common Fisheries Policy;
- The production and safety of food;
- Management of land and other environmental controls;
- Animal health and welfare;
- Occupational health and welfare;
- The prevention and detection of fraud or maladministration (e.g. The Comptroller & Auditor General and HM Revenue & Customs.)
- Compilation of statistics;
- Disclosure to other organisations when required to do so; and
- Disclosure under the Freedom of Information Act 2000 or the Environmental Information Regulations 2004 where such disclosure is in the public interest.

Completion of Flock or Herd Register - *Notes for Guidance*

- This flock or herd register is approved by the Department of Agriculture, Environment and Rural Affairs for the purposes of the record keeping requirements for sheep and goats laid down in the Sheep and Goats (Records, Identification and Movement) Order (Northern Ireland) 2009 and Council Regulation 21/2004.

- If you keep both sheep and goats, you must keep a different register for each species.

- You must complete the details on the front cover of the register.

- Annual Inventory

  - Once a year you must make a record of the number of sheep or goats kept on your holding.
  - You must do this on a date between 1 and 5 December each year.
  - You must record the result of the inventory on the appropriate pages at the beginning of this register. All information must be completed and you must also send the result to DAERA.

- The register must be completed within the time limits shown below for each event (birth, replacement tag, movement on, movement off and death) and annual inventory. The entries must be recorded in the order that the events happen (chronological order) as follows:

  - **Births**, within 7 days of tagging;

  - **Replacement tags**, within 7 days of replacing tag;

  - **Movements** onto your holding, within 7 days of movement;

  - **Movements** off your holding (other than to a central point of recording), within 7 days of movement;

  - **Movements** off your holding to a central point of recording, within 48 hours of movement; and

  - **Deaths**, within 7 days of discovery of the carcase.

- All entries in your records should be printed clearly and must be made in ink.

- The records must be kept for at least 3 years from the last day when an animal referred to in the document dies or leaves the holding.

You must produce your register for inspection on demand to a DAERA Inspector and the Inspector is entitled to make a copy of it.

You can use this register to keep your Flock/Herd information on farm.

Instead of keeping your Flock/Herd information on farm, you can also provide your Flock/Herd information to APHIS online. You must be authorised by DAERA to do this. Further details can be obtained at www.daera-ni.gov.uk or by contacting your local DAERA Direct Office (details on back cover).

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Completion of Flock or Herd Register - *Notes for Guidance*

How to Complete Records

Complete your record taking a new line for each event, in the order they take place.

Details of Births must be entered as follows (see example 1 on the following page):

- Event code **B** for Births.
- Date of tagging and year of birth, for example – 12 May 2011 (2010).
- Number of animals tagged (if you tag several animals at once you can record them all on one row).
- Enter the tag numbers applied (if you tag several animals at once you can record the first and last tag numbers used in the sequence).
- Breed and genotype (if you know these). The genotype may be known if sheep have been tested under the Northern Ireland Scrapie Plan for genetic resistance to Scrapie.

Details of Replacement Tags must be entered as follows (see examples 2 to 4):

- Event code **RT** for replacement tag. Replacement tags are needed if a tag is lost or illegible. However, if you order a tag with an identical number, no record is needed.
- Date of retagging.
- Number of animals retagged.
- New tag number. You must always record the tag number of any identifiers used as replacements, even if cross-referencing to the old tag number is not needed.
- Lost tag number (if known).

  – You must record the old tag number when replacement tags are applied to show which animals the new tags are being applied to (this is known as cross-referencing). This applies even if you remove the surviving tag.

  – This does <u>not</u> apply if:
  - both tags are lost and you don't know the old number, or
  - the animal was born before 31 December 2009 and is still on the holding of birth, or
  - you are applying tags to upgrade animals born before 31 December 2009 to EID (or two matching tags for goats) for the first time.

- Breed and genotype (if you know these).

Details of Movements On and Off must be entered as follows (see examples 5 and 6):

- Event code **ON** or **OFF** for movements onto or off your holding, respectively.
- Date of movement.
- Number of animals moved.
- Serial number of movement document.
- If you discover that sheep are missing from your holding, you must record this using event code **OFF** in the event column; date of discovery and number of animals in the following two columns; and state in the "Tag Numbers or Movement Document" column that the animals were LOST, STRAYED or STOLEN (see example 9).

Movements to and from Common Grazing (see examples 7 and 8):

- You must record all moves to and from common grazing in your Flock Register. This applies to moves to and from all areas of common grazing, even if it is adjacent to your holding. However, the record does not have to include tag numbers.
- For movements to common grazing that is adjacent to the holding, a movement document is not needed. You should therefore record in your flock register the name of the common grazing in place of the serial number of the movement document.

Details of Deaths must be entered as follows (see examples 10 and 11):

- Event code **D** for deaths on your holding.
- Month and year of death, for example – July 2011.
- Number of dead animals.
- Tag numbers.
- Breed and Genotype (if you know these).
- Note: If an animal dies before it has been identified you must record all of the information listed above, except for the tag numbers.

Own Use

- This column is for your own use and can be used, for example, to maintain a running total of animals, or to record further origin, destination or breeding information.

Annual Inventory

Year	Date of Inventory	For sheep only					Total number of sheep on holding	For goats only
		Number of ewes and shearlings (put to ram)	Number of ewe lambs (put to ram)	Number of Rams	Number of other ewes over 1 year old	Number of other lambs less than 1 year old	Total number of sheep on holding	Total number of goats on holding

INFORMATION ONLY

This is an example Flock or Herd Record for Flock/Herd Number 712345

Event code	Date	Number of animals	Tag numbers or Movement Document	Lost tag information	Breed and Genotype, if known	Own use
B Births	Date of tagging (and year of birth)	Number of animals	Tag numbers	——	Breed/genotype	
RT Replacement tags	Date of retagging	Number of animals	New tag number	Lost tag number (if old tag remaining)	Breed/genotype	
ON Moves on	Date of movement	Number of animals	Serial number of movement document	——	——	
OFF Moves off	Date of movement	Number of animals	Serial number of movement document	——	——	
D Deaths	Month and year	Number of animals	Tag numbers	——	Breed/genotype	
B (Example 1)	25 Mar 2010 (2010)	15	UK 1712345 00001 to UK 1712345 00015	——	Suffolk	
RT (Example 2)	15 Aug 2010	1	UK 1712345 00016	UK 1712345 00011	Suffolk	
RT (Example 3)	12 Sept 2010	1	UK 1712345 00017	Both tags lost	Texel	
RT (Example 4)	30 Sept 2010	1	UK 1712345 00018	Upgrade to EID	Suffolk	
ON (Example 5)	16 Oct 2010	14	S000102567	——	——	
OFF (Example 6)	17 Nov 2010	40	S000006246	——	——	
ON (Example 7)	12 Dec 2010	12	Name of Common Grazing	——	——	*From common grazing adjacent to your holding*
OFF (Example 8)	22 Dec 2010	20	S000006250	——	——	*To common grazing not adjacent to your holding*
OFF (Example 9)	12 Jan 2011	5	Lost	——	——	
D (Example 10)	Feb 2011	2	UK 1712345 00015 UK 1712345 00009	——	Suffolk	
D (Example 11)	Mar 2011	4	Not yet tagged	——	——	

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Flock/Herd Register checked by

Date

Signature of official

Flock/Herd Register checked by

Date

Signature of official
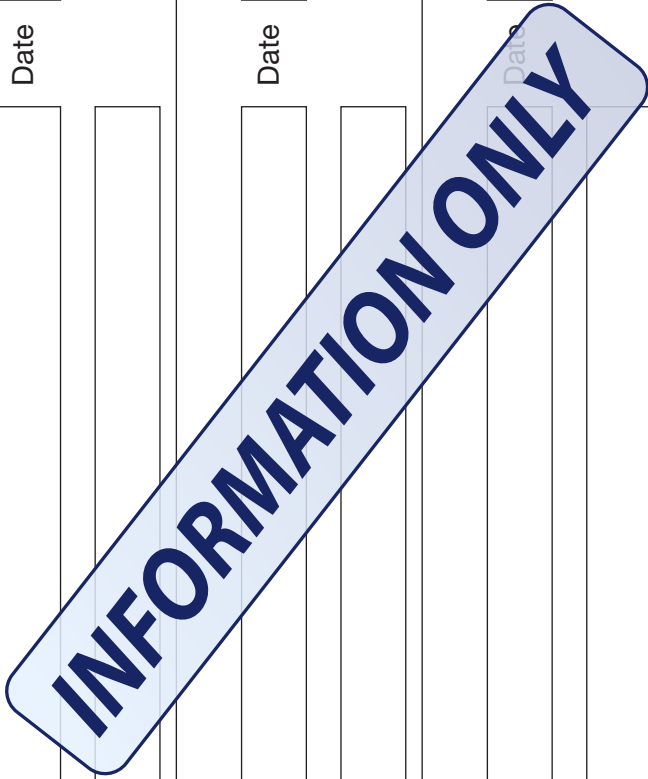
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DAERA Direct Offices

If you would like to discuss any aspect of this document you should contact your local DAERA Direct Office on **0300 200 7840**. The addresses are listed below:

ARMAGH
A:tek Building
Edenaveys Industrial Estate
Newry Road
Edenaveys
ARMAGH
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BALLYMENA
Academy House
121a Broughshane Street
Town Parks
BALLYMENA
BT43 6HY

COLERAINE
Crown Buildings
Artillery Road
Millburn
COLERAINE
BT52 2AJ

DOWNPATRICK
Rathkeltair House
Market Street
Demesne of Down Acre
DOWNPATRICK
BT30 6LZ

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36 Thomas Street
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DUNGANNON
BT70 1HR

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Killyhevlin
ENNISKILLEN
BT74 4EJ

NEWRY
Glenree House
Unit 2, Springhill Road
Carnbane Industrial Estate
Carnbane
NEWRY
BT35 6EF

MAGHERAFELT
Units 36 - 38
Meadowlane Shopping Centre
Moneymore Road
Townparks of Magherafelt
MAGHERAFELT
BT45 6PR

MALLUSK
Castleton House
15 Trench Road
Grange of Mallusk
Mallusk
NEWTOWNABBEY
BT36 4TY

NEWTOWNARDS
Sketrick House
Jubilee Road
Corporation South
NEWTOWNARDS
BT23 4YH

OMAGH
Sperrin House
Sedan Avenue
Lisnamallard
OMAGH
BT79 7AQ

STRABANE
Strabane Government Buildings
18 Urney Road
STRABANE
BT82 9BX

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