**Department of Agriculture, Environment and Rural Affairs**

Council Regulation (EC) No 1/2005 (Article 10 and 11)

**Application for United Kingdom Animal Transporter**

For Official Use Only

**Authorisation for Type 2 Authorisations – WIT2**

**(Valid for all journeys including over 8 hours)**

**Please read each section carefully together with the separate guidance notes on transporter authorisations before completing this form**

1. This application should be completed in BLOCK capitals using black ink
2. Your application will not be processed if not fully completed
3. In order for us to process this application you must operate an established business in NI
4. Only one application to be made per business or company
5. The contingency plan at Annex A must be completed and accompany the application
6. If you have any queries please contact DAERA Direct Office Dungannon on 0300 200 7840

**Please note we will not acknowledge receipt of this form**

**Part 1 – Applicant details**

**Question 1a – This section is mandatory**

Please provide the name under which the Transporter Authorisation should be issued

Name of Company/

Sole Trader

**Question 2 – This section is mandatory**

Please provide your full correspondence address and contact details, please include an email address if you have one which we can use to issue any important information quickly.

Contact name

Address

Postcode

Telephone Number

Email Address

**Please note that we cannot accept a PO Box number as part of the address**

**Question 3 – This section should be completed if applicable**

Please provide the address and contact details of your main operating address, if different from your correspondence address

Contact Name

Main operating address

(if different from

Question 2 above)

Postcode

Telephone Number

Email address

**Question 4a – This section is mandatory**

Please specify which mode of transport (e.g. road, sea, air or rail) you wish to be authorised for.

Applicants can, if they wish, be authorised for more than one mode of transport.

This authorisation will be limited to those specified below

Please tick all boxes that apply

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Road |  |  | Sea |  |  | Air |  |  | Rail |  |

Mode of Transport

**Question 4b – This section should only be completed if applicable –** Have you ever had a specific licence under the Welfare of Animals (Transport) Order (Northern Ireland) 1997 (Article 12) issued by DARD/DAERA?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Yes** |  |  | **No** |  |

If **‘Yes’** please give details:

|  |  |  |
| --- | --- | --- |
| Surname/Company name | Their name(s) in full (if applicable) | Authorisation reference |
|  |  |  |

**Question 5 – This section is mandatory**

Article 11 of Council Regulation (EC) No 1/2005 requires applicants to supply Competence and Vehicle Approval documents when applying for a long journey Transporter Authorisation.

* Please complete **Question 5a** if you transport **Horses, Cattle, Sheep, Goats, Pigs and Poultry**
* Please complete **Question 5b** if you transport **Other** species on journeys **over 12 hours within the UK** or journeys **over 8 hours to another Member State**

**Question 5a** – You must provide proof that:

1. All drivers and attendants responsible for transporting **horses, sheep, goats, cattle, pigs** and **poultry** on journeys **over 8 hours** have obtained a **Long Journey** Certificate of Competence specific to each species to be transported
2. All road vehicles used to transport horses, sheep, goats, cattle and pigs on journeys over 8 hours have been inspected and approved for each species to be transported

Please complete the tables below where applicable and provide copies of Competence and Vehicle Approval certificates.

**Details of vehicle(s) to be used –**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Chassis number** | **Owner of vehicle** | **Vehicle approval number**  (if already approved) | **†Type of approval** (full or derogated) | **‡Date of inspection**  (if not approved) |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

† full approval is for all journeys over 8 hours; derogated approval is for journeys of 8-12 hours within the UK

‡ application for vehicle inspection can be accessed from the DAERA website -

[www.daera-ni.gov.uk/publications/application-inspection-vehicle-journeys-over-8-hours](http://www.daera-ni.gov.uk/publications/application-inspection-vehicle-journeys-over-8-hours)

**Details of people who will be acting as drivers or attendants –**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Competence Certificate Number** | **Driver**  (Tick as appropriate) | **Attendant**  (Tick as appropriate) | **Species** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Total number of certificates enclosed for these categories: Competence Vehicle Approval

**Question 5b** – You must provide proof that all road vehicles used to transport **Other** species on journeys **over 12 hours within the UK** or **over 8 hours to another Member State** have been inspected and approved.

If you transport **Other** species on journeys **over** **12 hours within the UK** or **over** **8 hours to another Member State**, please tick the ‘Other’ box below, complete the vehicle approval details and **provide copies of Vehicle Approval certificates.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Species to be transported** (please tick) | **Competence Certificates** (please list names of individuals and certificate numbers) | **Vehicle Approval**  (please list certificate numbers) | **Official Use Only** |
| Other | Leave Blank |  |  |

Total number of certificates for these categories: Vehicle Approval

**Part 2 – Offences and Convictions**

**Question 6 – This section is mandatory**

Does anyone who will be involved in transporting animals under this Authorisation, in any capacity, have any

* Conviction
* Home Office Simple Caution record
* Current ban, or
* Disqualification Order

pertaining to any infringement of European Community legislation and/or United Kingdom legislation on the protection of animals in the three years preceding the date of this application.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Yes** |  |  | **No** |  |

Please indicate:

If ‘Yes’ you must complete the box below (please attach separate sheets if necessary):

Name Position

Date(s) of infringements

Legislation breached

Penalty imposed, including any restriction/disqualification

order with details of its start and end date

Date of conviction / date of issue of Home Office

Simple Caution

Name of court (if there was a conviction)

Who took the enforcement action

(e.g. police, local authority, RSPCA)

**Note:**

Evidence of action taken to avoid repetition of the offence(s) may be taken into account, as will the seriousness of the offence(s) and any infringement(s) that have not resulted in Convictions or Home Office Simple Cautions (such as written and verbal warnings and any Statutory Notice served).

**Part 3 – Declaration and Signature – This section is mandatory**

You must declare that the conditions described have been, or will be, met by you and those covered by the Authorisation.

|  |  |
| --- | --- |
| **I declare that**:   1. I am/ We are\*\* responsible for the validity of all the information that I have given on this form, including information about other people; 2. as the person(s) completing this form I/we\*\* have gained consent of the individual(s) named on this form and they are aware of how their personal data will be processed and for what purpose(s); 3. If I/we\*\* give information that is false or misleading and I/we\*\* do this knowingly or recklessly, then I/we\*\* understand that this application may be refused, or if granted, subsequently revoked and that I/we\*\* may be prosecuted; 4. I/We\*\* will transport in accordance with Council Regulation (EC) No. 1/2005 on the protection of animals during transport (the Regulation) once an authorisation is issued; 5. I/We\*\* understand that it is an offence to transport any animals which requires an Animal Transporter Authorisation, under the Regulation before an Authorisation is issued unless otherwise advised by DAERA; 6. I/We\*\* will inform the office which issued the Authorisation of any changes in the details I have provided on this form within 15 days of those changes occurring and understand that if any information on my/our Authorisation Certificate changes my/our Authorisation Certificate will be revoked and a new one will need to be issued; 7. I/We\*\* have sufficient and appropriate staff, equipment and operational procedures and that I/we\*\* will only entrust the animals transported in the course of my business to persons who have demonstrated their competence in accordance with the Regulation; | 1. I/We\*\* will ensure a copy of my/our \*\*Authorisation is carried in the vehicle(s) at all times I am/we are\*\* transporting animals and the Authorisation will be made available to any Enforcement Officer within the United Kingdom or European Union if asked to do so. 2. I/We\*\* understand the need to be able to trace and record the movements of road vehicles and to be able to contact drivers at any time during over 8 hour journeys. To this end I/we\*\* declare (i) that all drivers are contactable by mobile phone at any time; (ii) all my/our\*\* vehicle(s) are fitted with a properly functioning tachograph where appropriate; (iii) (for vehicles carrying livestock or unregistered horses export journeys or travelling over 12 hours) any vehicles coming into service from 1 January 2007 will be fitted with a navigation system and all my/our \*\*vehicles will be fitted with a navigation system as from 1 January 2009. 3. I/We\*\* understand that all my/our \*\*drivers and attendants must have effective contingency plans in case of disruptions to travel or illness and injury of any animal. To this end all drivers/ attendants are given instructions (i) on where animals should be taken in case journeys are interrupted or curtailed for any reason, including breakdown, crash road closures, cancellation of ferry crossing etc (ii) sufficient an appropriate feed and liquid is carried both for the intended journey and in case of delays; (iii) have instructions on where to seek veterinary care in case animals fall ill or are injured; and (iv) that drivers and attendants will make these contingency plans available to any Inspector of a Competent Authority on request. |

*\*\* delete as appropriate*

Signature of applicant

Full name of applicant Date

Your date of birth

Please indicate position in company

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sole trader |  | Partner |  | Director |  | Company Secretary |  |
| Other |  | (please specify) |  |  |  |  |  |

**ANNEX 1**

|  |
| --- |
| **Contingency Plan Template for Type 2 Transporters**  (Council Regulation (EC) No 1/2005 (Article 11.1.(b)(iv)) |

|  |  |  |
| --- | --- | --- |
| **This generic Contingency Plan is to be completed by the Transporter and MUST accompany the application for Type 2 Transporter Authorisation** | | |
| **Section 1 – Contact Details** | | |
|  | Name of Transporter |  |

|  |  |  |
| --- | --- | --- |
|  | Address |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Contact Telephone Number |  | Email Address |  |

|  |  |  |
| --- | --- | --- |
| **Section 2 – In case of an emergency:** | | |
| 1 | Who is your nominated vehicle breakdown/recovery company? |  |

|  |  |  |
| --- | --- | --- |
| 2 | What action will you take in the event of a traffic accident, road closure or weather conditions delay your journey? |  |

|  |  |  |
| --- | --- | --- |
| 3 | What action will you take if the ferry/shuttle service has been suspended? |  |

|  |  |  |
| --- | --- | --- |
| 4 | What action will you take in the event that your vehicle suffers an irreparable breakdown? |  |

|  |  |  |
| --- | --- | --- |
| 5 | What action will you take if any animal(s) become ill during the journey? |  |

|  |  |  |
| --- | --- | --- |
| 6 | What action will you take if any animal(s) needs to be euthanised? |  |

|  |  |  |
| --- | --- | --- |
| 7 | What action will you take in the event that you encounter extreme temperatures (hot or cold) during the journey? |  |

|  |  |  |
| --- | --- | --- |
| 8 | What action will you take if there is confirmation of a Notifiable Disease in an area you’re travelling through? |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Transporter Signature |  |  |  |  |
| Name in  BLOCK LETTERS |  |  | Date |  |

Completed forms should be forwarded:

By Post DAERA Direct Office

Customer Services Branch

Crown Buildings

36 Thomas Street

Drumcoo

Dungannon

BT70 1HR

By Email TransportWelfare@daera-ni.gov.uk

Or can be submitted at your local DAERA Direct Office

**Please retain a copy of this form for your records**

**DAERA PRIVACY STATEMENT**

The Department takes data protection, freedom of information and environmental information issues seriously. It takes care to ensure that any personal information received from you is dealt with in a way which complies with the requirements of the Data Protection Act 2018. This means that any personal information you supply will be processed principally for the purpose for which it has been provided. However, the Department is under a duty to protect the public funds it administers, and to this end may use the information you have provided for this purpose. It may also share this information with other bodies responsible for the audit or administration of public funds, in order to prevent and detect crime.

In addition, the Department may also use it for other legitimate purposes in line with the General Data Protection Regulations, Freedom of Information Act 2000 and Environmental Information Regulations 2004.

**To see the full DAERA Privacy Statement please go to**

[**https://www.daera-ni.gov.uk/publications/daera-privacy-statement-document**](https://www.daera-ni.gov.uk/publications/daera-privacy-statement-document)

**or call in at your nearest DAERA Direct Office where staff will be able to give you a copy**