DEPARTMENT OF AGRICULTURE, ENVIRONMENT AND RURAL AFFAIRS

**THE ARTIFICIAL REPRODUCTION OF ANIMALS (NORTHERN IRELAND) ORDER 1975 AS AMENDED**

**ARTIFICIAL INSEMINATION OF CATTLE REGULATIONS (NORTHERN IRELAND) 1988 AS AMENDED**

### APPLICATION FOR A QUARANTINE STORAGE DEPOT LICENCE (EC)

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| 1. Applicant details: |
| (a) Applicants Name |  |
| (b) Name of Company |  |
| (c) Address |  |
| Postcode |  |
| (d) Telephone No |  |  |
| (e) Email |  |
|  |
| 2. I being the applicant at 1(a) hereby: - |
| (a) | apply for **(1)** |  | renewal of |  |  *(tick as applicable)* |
| a Quarantine Storage Depot licence for premises at:- |
|  |
|  |
|   | Postcode |  |

1. **Please enclose a map delineating the premises in green.**

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| (b) nominate as the permanent Centre Veterinary Surgeon under whose control and direction the premises shall be operated under at all times: |
|  (i) Name of Veterinary Surgeon |  | **MRCVS** |
|  (ii) Address |  |
|  |  |
|  |  |
|  |  | Postcode |  |
|  (iii) Telephone No |  |
| (c) declare that in applying for this licence I – |
| (i) agree to abide by all conditions and specifications set by the Department (copy attached); |
| (ii) agree that the information provided in this application form or any related inspection reports may be used in support of any function of the Department of Agriculture, Environment and Rural Affairs; |
| (iii) understand that as the holder of a licence issued in respect of this application if I fail to comply with any conditions subject to which it has been granted or contravene any provisions of the Regulations or knowingly or recklessly makes a statement false in a material particular for the purposes of obtaining the Licence, I shall be guilty of an offence and shall be liable on summary conviction to a fine not exceeding currently £5,000. |
| 3. I enclose the licence fee of **£197.00 *(Cheques made payable to “DAERA Corporate account”)*** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Sign:** |  | **Date:** |  |
|  |  |  |  |
| **Print:** |  |  |  |

**The completed application form and fee should be sent to:**

Department of Agriculture, Environment and Rural Affairs, Ballykelly House, 111 Ballykelly Road, Ballykelly, Limavady, BT49 9HP

**Note:** The information in this document or any related inspection report may be used in support of any function of the Department of Agriculture, Environment and Rural Affairs and may be made available to other Departments/Agencies for the purposes of detecting crime.

#### Fraud Hot Line No. 0808 1002716

**DAERA PRIVACY NOTICE (FORMERLY FAIR PROCESSING NOTICE)**

The Department takes data protection, freedom of information and environmental information issues seriously. It takes care to ensure that any personal information supplied to it is dealt with in a way which complies with the requirements of the Data Protection Act 1998. This means that any personal information you supply will be processed principally for the purpose for which it has been provided. However, the Department is under a duty to protect the public funds it administers, and to this end may use the information you have provided for this purpose. It may also share this information with other bodies responsible for the audit or administration of public funds, in order to prevent and detect fraud.

In addition, the Department may also use it for other legitimate purposes in line with the Data Protection Act 1998, Freedom of Information Act 2000 and Environmental Information Regulations 2004.

These include:

* Administration of the Common Agricultural Policy and other aid schemes;
* Administration of the Common Fisheries Policy;
* The production and safety of food;
* Management of land and other environmental controls;
* Animal health and welfare;
* Occupational health and welfare;
* The prevention and detection of fraud or maladministration (e.g. The Comptroller & Auditor General and HM Revenue & Customs.)
* Compilation of statistics;
* Disclosure to other organisations when required to do so; and
* Disclosure under the Freedom of Information Act 2000 or the Environmental Information Regulations 2004 where such disclosure is in the public interest.

**CONDITIONS**

**1.** The Licensee shall only:-

1. store in the Quarantine Storage Depot for not less than 30 days after freezing processed semen which has been:-
2. collected at a processing centre in Northern Ireland approved by the Department in accordance with the Regulations; or
3. imported into Northern Ireland in accordance with a licence granted by the Department and is processed by means of all the processes listed at (a) to (e) in the definition of “processing”.

**2.** Semen which does not meet conditions set out in Article 3 (a)-(c) of Directive 88/407/EEC must be stored separately from semen meeting these conditions.

**3.** The specified premises, the workforce and all procedures shall be operated at all times under the direction and control of the approved veterinarian, named in Schedule 2, who shall visit and inspect the premises at intervals of not more than 7 days.

**4.** The Licensee shall ensure that -

1. no animal is brought onto the specified premises;
2. so far as is reasonably practicable, no person other than the approved centre veterinarian and such other employees as are required in the operation of the quarantine storage depot shall be admitted to the premises; where any other person has to be admitted the Licensee shall maintain, in respect of each person, a record comprising the person’s name and address, the date of the visit, the time of entry to and exit from the premises, and the purpose of the visit;
3. any person engaged in the handling of semen in the specified premises, or likely to come into contact with any article, clothing, machinery or receptacle used in connection with the handling or storage of semen in the specified premises, or likely to enter any area in the specified premises where semen is handled or stored, has not come into contact with any ruminant animal or swine during the preceding 12 hours;
4. except with the written consent of the Department, no animal product other than semen from an approved bull and no human semen, embryo or ovum shall be admitted to the specified premises and, where any such consent is given, any such material shall be kept on the said premises for 30 days, or such other period as the Department may direct in writing;
5. only previously unused liquid nitrogen shall be used for topping up containers of semen;
6. transfer vessels and storage vessels are clearly marked and are not used other than in the specified premises.

**5.** The Licensee shall ensure that, except with the written consent of the Department -

1. no semen shall be distributed from the Quarantine Storage Depot where this is an infected place or is located within an infected area;
2. no semen may be admitted to the Quarantine Storage Depot from an infected place or infected area; and
3. no semen shall be distributed from the Quarantine Storage Depot where this is located outside an infected area to any premises located inside such an area.

**6.** The Licensee’s approved veterinarian shall verify the export of any processed semen consigned directly from the Quarantine Storage Depot to a place outside Northern Ireland.

**NOTE**

**Semen for export to a Member State must meet the conditions set out in Article 3(a) - (c) of Directive 88/407/EEC and be accompanied by an animal health certificate complying with Article 6 (1) of the Directive.**

The Licensee shall retain a copy of the export health certificate in respect of each consignment.

**7.** The Licensee shall ensure that food and beverages are consumed only in the area of the premises designated for that purpose.

**8.** The Licensee shall provide dedicated washing and toilet facilities as necessary for the use of employees working in the Quarantine Storage Depot.

**9.** The Licensee shall maintain the Quarantine Storage Depot and equipment therein in good condition and repair.

**10.** The Licensee shall adhere to all rules and procedures laid down by the Department to prevent the spread of animal diseases.

**11.** The Licensee shall, in respect of any processed semen imported into Northern Ireland under and in accordance with an import licence granted under Article 6(1) of The Artificial Reproduction of Animals (Northern Ireland) Order 1975 maintain the following records in relation to each batch so imported -

1. the name, breed and ear-tag number or other identification of the donor bull;
2. the name and address of the consignor of the semen;
3. the date and place of entry into Northern Ireland and the Department’s Import Licence number;
4. the date of receipt at the specified premises;
5. the date or dates of distribution from the specified premises, the name and address of each consignee, and the quantities involved; and
6. the date and place of any destruction (including accidental loss or wastage) of any semen, and by whom it was destroyed;

The Licensee shall retain the health certificate in respect of each consignment.

**12.** The Licensee shall, in respect of any semen produced at a licensed processing centre in Northern Ireland, maintain the following records in relation to each batch admitted to the specified premises -

1. the name, breed and ear-tag or other identification of the donor bull;
2. the name and address of the owner of the bull;
3. the date of the approval certificate granted by the Department in respect of the donor bull;
4. the batch number and the date of receipt at the specified premises;
5. the place at which the semen was collected and processed;
6. the date or dates of distribution from the specified premises, the name and address of each consignee and the quantities involved; and
7. the date and place of any destruction (including accidental loss or wastage) of any semen, and by whom it was destroyed.

**13.** The Licensee shall retain the documents and the records referred to in paragraph 6, 11 and 12 for a period of 2 years from the date on which the last semen of each batch is distributed.

**14.** The Licensee shall produce all documents and records referred to in paragraphs 6, 11 and 12 for inspection at any reasonable time by a person authorised in writing by the Department.

**15.** The Licensee shall provide to the Department information requested in relation to the Quarantine Storage Depot and semen quarantined therein and all reasonable assistance during inspections of the premises.

**16.** Any proposed changes in the quarantine storage depot facilities must be notified to the Department.

**NOTES:**

The licence is not transferable.

The Department may at any time, by notice on the Licensee, modify, suspend or revoke the licence including any condition subject to which it is granted.

**OFFENCES**

Any person who fails to comply with any conditions subject to which a licence has been granted or contravenes any provisions of the Regulations or knowingly or recklessly makes a statement false in a material particular for the purpose of obtaining a licence, shall be guilty of an offence and shall be liable on summary conviction to a fine not exceeding £5,000.

**INTERPRETATION**

**In this licence -**

“The Regulations” means the Artificial Insemination of Cattle Regulations (Northern Ireland) 1988 as amended by the Artificial Insemination of Cattle (Amendment) Regulations (Northern Ireland) 1990, the Artificial Insemination of Cattle (Amendment) Regulations (Northern Ireland) 1997 and the Artificial Insemination of Cattle (Amendment) Regulations (Northern Ireland) 2005;

“The Directive” means Council Directive 88/407/EEC laying down the animal health requirements applicable to intra- Community trade in and import of deep frozen semen of domestic animals of the bovine species as amended by Council Directives 90/120/EEC, 90/425/EEC, 93/60/EEC and 2003/43/EC;

“animal” means cattle, sheep, goats and all other ruminating animals and swine;

“animal product” means any product derived in whole or part from an animal or from a carcase, but not include an approved semen diluent or any such product which is, or which is part of, any equipment clothing, food or beverage and which has undergone an operation of such nature as to incapable of constituting a disease risk any greater than that which would be constituted by a non-animal product;

“approved centre veterinarian” means a veterinary surgeon employed by the Licensee and approve by the Department for the purposes of this Licence;

“import licence” means a licence granted by the Department under Article 6(1) of the Artificial Reproduction of Animals (Northern Ireland) Order 1975 or Article 4 of the Landing of Carcases and Animal Products Order (Northern Ireland) 1985 or the Products of Animal Origin (Third Country Imports) Regulations (Northern Ireland) 2004 or the Animal and Animal Products (Import and Export) Regulations (Northern Ireland) 2005 and is processed by means of all the processes listed at (a) to (e) in the definition of "processing.";

“infected area” means an area around infected premises declared by the Department to be an infected area as a result of an outbreak of a notifiable epizootic disease to which cattle, sheep or pigs are susceptible;

“infected place” means a place declared by the Department to be infected with a notifiable epizootic disease to which cattle, sheep or pigs are susceptible;

“the Directive” means Council Directive 88/407/EEC laying down the animal health requirements applicable to intra-Community trade in and imports of deep-frozen semen of domestic animals of the bovine species, as amended by Council Directives 90/120/EEC, 90/425/EEC, 93/60/EEC and 2003/43EC;

“processing” means the processing of semen by means of:-

(a) dilution;

(b) the addition of any substance which is calculated to prolong its natural life;

(c) the addition of any antibiotic or antimicrobial substance for the purpose of promoting and safeguarding animal health;

(d) packaging it into straws;

(e) freezing;

(f) storing it after freezing in a quarantine storage depot for 30 days, or such other period as the Department may direct in writing; or by means of one or more of the processes listed at (a), (b), (c) and (d) of this definition;

Other words and expressions have the same meaning as in the Regulations.