

**DEPARTMENT OF AGRICULTURE, ENVIRONMENT & RURAL AFFAIRS**

**COMMERCIAL EXPORT OF DOGS, CATS AND FERRETS (TRACES) APPLICATION FORM**

**IMPORANT PLEASE NOTE:**

1. Please complete this form fully using **BLOCK LETTERS.**

2. Please return this form to your authorised Private Veterinary Practitioner (aPVP) at least **3 working days** in advance of the proposed export. Incomplete, illegible or unsigned application forms will be returned.

4. If the departure date/time changes or a different vehicle is used, you **MUST** notify your aPVP who will take the appropriate action to update the original certificate so that a replacement TRACES NT message can be sent.

5. If the consignment is cancelled, you **MUST** notify your aPVP who will take the relevant action in TRACES NT to cancel the certificate.

Part 1: Details of consignment

**I.1.** Consignor:

Name:

Address:

Registered premises number\*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Post code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tel No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**I.2.** Consignee:

Name:

Address:

Postcode:

**I.3.** Date and time of departure:

|  |
| --- |
|  |

**I. 4.** Method of transport

Road Sea Air

Details of transporter e.g. registration number of vehicle / name of airline & flight number & airport of departure / name of shipping company & sailing reference number etc.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**I.5.** Animal species:

**I.6.** Number/Quantity:

**I.7.** Transit or through Member states: (tick here if applicable -------)

Member States:

**I.8.** Export to a Third Country outside of the EU: (tick here if applicable -------)

Final Country of Destination:

Exit point from the EU:

**I.9.** Estimated journey time:

**I.10. Declaration by the exporter/agent:**

I, the undersigned owner, confirm that the details given on this form are correct and complete to the best of my knowledge and belief. I understand that:

* It is my responsibility to check the certificate with any relevant import permit or advice given to me by the importing country;
* No liability for any losses incurred can be accepted by the Department if the certificate issued does not meet the importing country’s requirements;
* In the event of suspicion or confirmation of disease after certification, it may be necessary for the Department to withdraw or cancel the health certificate without notice. No liability for losses incurred can be accepted by the Department should these circumstances arise;
* I acknowledge and give consent that the information supplied in this application will be available to the Competent Authority and may be assessed in the process of the delivery of Official Controls.

Signature of the exporter/agent:

Name:

Address:

Postcode: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The Department takes data protection, freedom of information and environmental information issues seriously. It takes care to ensure that any personal information received from you is dealt with in a way which complies with the requirements of the UK General Data Protection Regulation and the Data Protection Act (2018). This means that any personal information you supply will be processed principally for the purpose for which it has been provided. However, the Department is under a duty to protect the public funds it administers, and to this end may use the information you have provided for this purpose.

A full copy of the DAERA Privacy Statement can be found here:- <https://www.daera-ni.gov.uk/daera-privacy-statement>

**Appendix A**

**Schedule of Identification**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Animal**  **Number** | **Microchip Number** | **Passport no** | **Colour** | **Breed** | Sex  **M/F** | Age or DOB |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |
| **4** |  |  |  |  |  |  |
| **5** |  |  |  |  |  |  |
| **6** |  |  |  |  |  |  |
| **7** |  |  |  |  |  |  |
| **8** |  |  |  |  |  |  |
| **9** |  |  |  |  |  |  |
| **10** |  |  |  |  |  |  |

**\* This form is for the commercial export of dogs, cats and ferrets only. For commercial exports your premises must be registered with either DAERA or your local council. More details of the registration required and how to apply can be found in the owner’s notes for guidance document.**