**DAERA guidance on selecting and applying for milk and milk product supplementary certificates**

1. DAERA can provide administratively issued supplementary certificates along with Export Health Certificates (EHCs) to support trade where required.

2. There are six supplementary certificates available. These replace the previous system of bespoke certificates issued for each request and has been introduced to make the system more user friendly for exporters and expedite our processing times. The wording on these certificates is broadly the same as that on the various versions previously available and they have been carefully drafted to ensure they provide the equivalent level of support.

3. Exporters can apply for more than one type of supplementary certificate with each EHC application however only one copy of each will be supplied.

4. To apply exporters should choose which supplementary certificate(s) they require. The supplementary certificates can be viewed on the milk and milk product page available via [here](https://www.daera-ni.gov.uk/landing-pages/exporting-animals-and-animal-products-northern-ireland).

5. The radiation and dioxin supplementary certificates are the same as previous versions, if you need a copy of these complete the application at the Annex to indicate you need them to be issued with your EHC.

However the analysis certificates are now generic and the Freesale and manufacture certificate replaces a number of previously issued supplementary certificates. The table below provides guidance on choosing the correct supplementary certificate and how to apply for it. Exporters may find it useful to refer to previous supplementary certificates issued to identify which of the new generic versions meets their needs:

|  |  |  |
| --- | --- | --- |
| **New supplementary certificate name** | **Previous version it replaces** | **How to apply** |
| General analysis | This certificate provides space for you to insert your own bespoke wording from a declaration. It replaces the Manufacturer specific analysis certificate and should be used where your declaration concerns information about product specifications such as % moisture or %salt. | Download the application, complete as per instructions and upload along with your EHC application. The DAERA processing team will add the EHC number before stamping and issuing. |
| Microbiological and chemical analysis | This certificate provides space for you to insert your own bespoke wording from a declaration. It replaces the previously issued Manufacturer specific microbiological and chemical analysis certificate and should be used where your declaration concerns information about absence of coliform, salmonella or E coli for example. | Download the application, complete as per instructions and upload along with your EHC application. The DAERA processing team will add the EHC number before stamping and issuing. |
| Quality analysis | This certificate provides space for you to insert your own bespoke wording from a declaration. It replaces the previously issued Manufacturer specific microbiological and chemical analysis certificate and should be used where your declaration concerns information about fat content, moisture content and solubility of the product for example. | Download the application, complete as per instructions and upload along with your EHC application. The DAERA processing team will add the EHC number before stamping and issuing. |
| Freesale and manufacture | This replaces the following supplementaries:   * Health Certificate, * Sanitary certificate, * Certificate of conformity, * Freesale (manufacturer specific), * Certificate of health, radioactivity, composition and dioxin and * Freesale and manufacture (manufacturer specific). | Complete the application at the Annex to indicate you need this to be issued with your EHC. |

**ANNEX**

|  |  |
| --- | --- |
| **Supplementary Certificate** | **Issue with EHC (tick all required)** |
| Radiation Certificate |  |
| Dioxin Certificate |  |
| Freesale and manufacture certificate |  |