# Schedule 14

# HEALTH AND SAFETY AT WORK POLICY AND STATED COMMITMENTS

**Contractor’s Commitment** ‐ The Contractor is fully committed to meeting its responsibilities and ensuring compliance with its legal duties under the Health & Safety at Work (NI) Order 1978 and all other regulations derived from it intended to secure health, safety and welfare at work.

The Contractor is committed to achieving and ensuring the highest possible standards in health, safety and welfare at work for every employee whether they will be on the Contractor’s premises or carrying out the Contractor’s business at any other premises.

This duty of care is extended to every other person on the Contractor’s premises or involved with the Contractor’s business, including the public, consultants and freelance workers.

The Contractor agrees to:

1. have a current practice health and safety policy;
2. have current risk assessments and control measures for tasks undertaken for work undertaken in accordance with this contract;
3. comply with such requirements regarding health and safety as the Authority may from time to time issue such as safe cattle handling and dynamic risk assessment guidance;
4. provide those carrying out tasks on its behalf with appropriate training, information and supervision;
5. ensure any employees and freelance workers carrying out work associated with this contract also comply fully with health and safety requirements;
6. respond, to the satisfaction of the Authority, to any request for information regarding health and safety matters and experience of those involved in safe systems of work and training standards;
7. notify the Authority (Contract Manager) immediately in the event of any incident occurring in the performance of its obligations under the Contract on the Premises where that incident causes any personal injury or damage to property which could give rise to personal injury;
8. ensure all those undertaking tasks on its behalf in accordance with this contract cooperate with Health and safety supervision carried out by the Authority;
9. report to the Authority without delay any improvement or prohibition notices the Contractors receive or cautions or prosecutions in relation to health and safety offences.

These commitments are reflected in all aspects of the Contractor’s service delivery, including the day to day activities of:

# Contractor

The Contractor is responsible for the following:

* provide and maintain a safe work place with suitable access and egress
* take all reasonable steps to provide and maintain a working environment free from dangers to health
* provide information, directions, training and supervision required to secure the health and safety of all employees
* assess any known danger and show it to the people affected by it
* ensure safety and the absence of dangers to health in connection with the use, treatment, storage and movement of goods and materials
* provide and maintain work equipment and systems that are safe without endangering health
* report and investigate accidents and inspect safety performance
* ensure compliance with statutory requirements regarding health and safety
* consult with members of staff on any aspect of health and safety that may affect their work from day to day
* re-write or review the policy document annually or as deemed necessary

# Workforce

All of the Contractor’s employees must adhere to the following points, this also extends to all self-employed and freelance workers delivering services within this contract;

* operate according to the safety instructions set by the Contractor,
* recognise their responsibilities for their personal safety and duties regarding the care of others on whom their activities or non-activity may impact,
* use appropriately the method and resources provided for health, safety and welfare,
* refrain from intentional misuse or interference to anything provided regarding health, safety and welfare,
* report all accidents and any danger at work,
* familiarise themselves with the Contractor’s Health and Safety Policy and all arrangements made under that policy.

#  Other Personnel

The Contractor recognises the importance that all other persons, including visitors, contractors and temporary staff; must be advised of the conditions set down in their Health and Safety Policy document and comply with all directions set by the persons who promote this policy.

# Ensuring Health and Safety commitments are adhered to during the delivery of the Services

All employees and freelance workers are made aware of the policy and are requested to agree (in writing) that they will adhere to the Contractor’s rules and procedures on health and safety as a minimum standard. This approach will reduce risks to an acceptable level by identifying hazards and putting measures in place to reduce the severity of the consequences and/or the likelihood of the consequence occurring. This is particularly important at high risk locations, such as on farms, and when carrying out high risk work, such as handling livestock.

The Contractor agrees to have in place suitable and proportionate arrangements to supervise and monitor health and safety compliance of those undertaking tasks on its behalf.

The Contractor agrees to document supervisions and monitoring and to make this available to the Authority if requested.

Any non-compliance issues will be dealt with by the Contractor and the Contractor will record the corrective action and outcome.