**Pre Application Discussion (PAD) Request Form**

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| **Applicant Details** | **Agent Details (if any)** | **Consultant Details (if any)** |
| **Name:****Address:****Email:****Contact Number:****Company Reg:** | **Name:****Address:****Email:****Contact Number:****Company Reg:** | **Name:****Address:****Email:****Contact Number:****Company Reg:** |
| **Address of the application site** | **Location Grid Reference** | **Dates for proposed works** |
|  |  |  |
| **Description of the proposed marine activity** |
|  |
| **Information checklist** | **Nature of discussions required**  |
| * Location plan to 1:1250 or 1:2500 scale
* The site to be outlined in red with a north point shown
* Sketch plans and elevations, existing and proposed
* Other known authorisations e.g. Planning permission, ASSI consent, Water Discharge Consent.
* Environmental Assessments if available e.g. HRA, MCZ,WFD.
 | Explore <https://www.daera-ni.gov.uk/articles/marine-licensing> for guidance.Do you wish to receive more detailed advice on (Tick):* Legislation
* Licensing process
* Principle of the development
* Data and evidence sources
* Potential constraints/issues
* Consideration of plans and policies
* Other (provide detail):
 |
| **Privacy Notice** |
| Developers and applicants should be aware that information related to a Pre Application Discussion may be subject to requests under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004. The Act and Regulations provide for some exemptions from the need to disclose information, for example, if it is commercially sensitive. In cases where applicants consider that specific information is exempt from the requirements of the Act or the Regulations, the justification for their position should be provided below. The information provided in support of this application may be shared with other Government Departments or external organisations for the purposes of providing advice on technical issues with the proposal. |
| * I acknowledge that this request and any resulting advice may be disclosed as part of any related Freedom of Information request.
* I do not wish this request and any resulting advice disclosed as part of any related Freedom of Information request for the following reasons:
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| **Date of Request:** **Submitted by:** |
| **For Office Use Only** |
| **PAD Date received:** |  |
| **PAD Reference Number:**  |  |
| **PAD CM Container Reference:** |  |
| **PAD Fee / Payment:**  | *Not currently applicable* |
| **Marine Licensing Case Officer:** |  |
| **Date allocated:** |  |