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| C:\Users\1183683\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\7XPW6JLK\A4 DAERA Logo process.jpg | **Council Regulation EC No 1/2005 on the protection of animals during transport.****JOURNEY LOG** | **DAERA Direct Office Address** |
| **During the journey the consignment of animals MUST be accompanied by THIS journey log** |
| **Section 1: PLANNING****To be completed BEFORE the journey by the ORGANISER responsible for the whole journey** |
| 1.1 Organiser’s name and full postal address:Postcode: | 1.2 Name of person in charge of the journey |
| 1.3 Telephone (*incl. STD code*) | Fax: *(incl. STD code)* |
| 1.4 Organiser’s Transporter Authorisation Reference (*if applicable*): |
| 2. Total expected journey duration (*hours*) |
| 3.1 Place of departure (*full postal address*)Postcode: | 4.1 Destination (*full postal address*)Postcode: |
| 3.2. Departure – date and time | 4.2 Arrival – date and time |
| 5.1 Species (*tick relevant boxes)* weanedunweaned Pigs Goats Cattle Horses Ponies Unshorn Shorn sheep / lambs Sheep <26kg | 5.2 Number of animals | 5.3. Purpose of export Breeding Production/Slaughter Other If other please describe: |
|  | Approximate Age (if not adult) |
| 5.4. Estimated Weight of animals (*kg*) |
| 5.5. Total Space for animals (*m2)*  |
| 6.1 Name of place, including postcode, of each rest, transfer and exit point. | 6.2 Arrival  | Departure | 6.3 Length (*hours*) | 6.4 Transporter’s name and Authorisation reference (*if different to that at 1.)* |
| Date | Time | Date | Time |
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| Air or Sea Stage details |
| Shipping Company/Airline | Port/Airport of Departure | Departure time | Port/Airport of arrival | Arrival time |
|  |  |  |  |  |
| 7. I, the organiser, hereby declare that I am responsible for the organisation of the abovementioned journey and I have made suitable arrangements to safeguard the welfare of the animals throughout the journey in accordance with the provisions of Council Regulation (EC) No 1/2005. I have confirmed that the transporters named in this log each hold an over 8 hour long journey Transporter Authorisations. | DAERA DIRECT OFFICE Stamp (*Office use only*)This journey log is valid for journeys starting within 10 days from the date of this stamp |
| **8. Organiser’s signature:** | **Date** |
| Health Certificate(s) References | Organiser’s Journey Log Reference |
| **Please submit this form to the DAERA Direct Office for the area in which the journey will begin** |

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| **C:\Users\1183683\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\7XPW6JLK\A4 DAERA Logo process.jpg** | **Section 1A – Journey Log Contingency Plan** | **Organiser’s Journey Log Reference Number:** |  |
| **Stage of****journey** |  Action to be taken if:  |
| **Animals are found to be ill or injured** | **Animals are likely to suffer or be injured** | **The driver cannot continue the journey** | **The lorry cannot continue the journey** | **The ferry is delayed, cancelled or postponed** |
|  | **Action to take:**  | **Action to take:** | **Action to take:** | **Action to take:** | **Action to take:** |
| Name(s) of contact(s):  | Name(s) of contact(s): | Name(s) of contact(s): | Name(s) of contact(s): | Name(s) of contact(s): |
| Telephone contact numbers:  | Telephone contact numbers: | Telephone contact numbers: | Telephone contact numbers: | Telephone contact numbers: |
|  | **Action to take:**  | **Action to take:** | **Action to take:** | **Action to take:** | **Action to take:** |
|  | Name(s) of contact(s):  | Name(s) of contact(s): | Name(s) of contact(s): | Name(s) of contact(s): | Name(s) of contact(s): |
|  | Telephone contact numbers:  | Telephone contact numbers: | Telephone contact numbers: | Telephone contact numbers: | Telephone contact numbers: |
| **Organiser’s signature:** | **Date:** |

**Guidance on the Completion and Return of the Journey Log**

**A journey log is required for all exports of farm livestock and unregistered horses for journeys over 8 hours in connection with an economic activity to another Member State**

**Section 1: Before the Journey**

1. An ‘organiser’ is the person responsible for the planning of the whole journey. They may or may not be an authorised transporter and may contract to one or more transporters for a journey.
2. An organiser is required to give each journey log a unique reference. Please include this in the box at the foot of Section 1.
3. Where requested please ensure you enter the full address and postcode to enable us to accurately and swiftly process your journey log.
4. When entering times please use the local time and the 24-hour clock.
5. Journeys with multiple pick-ups or multiple destinations will no longer require separate journey logs to be completed. Only 1 Section 1 should be submitted which should cover the entire journey.
6. Box 5.1 Please indicate whether the animals are weaned or un-weaned as this determines the maximum permitted journey time. If the animals are not adult please give an approximate age. This is particularly important for calves, and for horses less than 24 months (please give their age in months).
7. Box 6.1 If the journey includes a rest period at a control post please include the approval reference of the control post.
8. The organiser must check forecasted temperatures for areas being travelled through. A journey log will not be approved where forecasted temperatures fall below 0oc or rise above 30oc at the time of travelling.
9. Once the route plan has been stamped, no alterations should be made to Section 1. Any deviations from the plan once the journey starts should be recorded in Section 4, including an explanation for the changes.
10. The journey log is valid for 10 days from the date stamped by the DAERA Direct Office.

**Section 2: On Departure**

1. A ‘keeper’ is the person, except the transporter, in charge of, or handling the animals.
2. Journey Logs must accompany the animals throughout the journey. A Section 2 must be completed **for each consignment** by the ‘keeper’ at the place of departure.
3. At box 5 please supply both the registration number of the vehicle the animals are loaded on to, and the vehicle approval certificate reference number.

**Section 3: At the Destination/EU Exit Point**

1. The ‘keeper’ at the place of destination **for each consignment** is required to complete a section 3.
2. The ‘keeper’ should make the checks indicated to ensure compliance with Regulation EC 1/2005. If any non-compliances are found the keeper should complete the anomaly report (Section 5) and return to the address provided.
3. The ‘keeper’ is also required to confirm the total number of animals that arrive at the destination, including the numbers that are dead or unfit.
4. The ‘keeper’ is required to retain the journey log (except section 4) for three years. The transporter should retain a copy of the whole form, including the completed section 3.
5. If animals are exported to a third country the functions of the ‘keeper’ at the place of destination

are to be carried out by the official veterinarian at the exit point.

**Section 4: Actual Journey**

1. During the journey this section should be used to record details of the actual journey undertaken at each stage.
2. The transporter is required to sign Section 12 to declare it is a correct record of the journey. If multiple transporters are involved in the journey then each driver/transporter should sign the relevant section, indicating which stage(s) of the journey they are responsible for.
3. The transporter is required to send a copy of the completed form to the issuing DAERA Direct Office within one month of the completion of the journey.

**Section 5: Anomaly Report**

1. Section 5 is to be used for recording any non-compliance found during the journey. Once completed this section should be sent to the address of the issuing DAERA Direct Office at section 1.

**Issuing of journey logs**

1. The issuing of a journey log does not confer any consent or approval that may be required under any other regulations in connection with this export.

**DAERA PRIVACY STATEMENT**

The Department takes data protection, freedom of information and environmental information issues seriously. It takes care to ensure that any personal information received from you is dealt with in a way which complies with the requirements of the UK General Data Protection Regulation and the Data Protection Act (2018). This means that any personal information you supply will be processed principally for the purpose for which it has been provided. However, the Department is under a duty to protect the public funds it administers, and to this end may use the information you have provided for this purpose. It may also share this information with other bodies responsible for the audit or administration of public funds, in order to prevent and detect crime.

In addition, the Department may also use it for other legitimate purposes in line with the UK General Data Protection Regulation, Data Protection Act 2018, Freedom of Information Act 2000 and Environmental Information Regulations 2004.

**To see the full DAERA Privacy Statement please go to**

[**https://www.daera-ni.gov.uk/publications/daera-privacy-statement-document**](https://www.daera-ni.gov.uk/publications/daera-privacy-statement-document)

**or call in at your nearest DAERA Direct Office where staff will be able to give you a copy**