**Department of Agriculture, Environment and Rural Affairs**

**Form SAF3 for EFS Claim** **Amendments after 2024 Single Application submitted**

Please use this form to tell us about changes you want to make to your EFS Claim after you have submitted your Single Application.

Please refer to the **2024 Basic Payment Scheme Guide** for further information about claim amendments, corrections, or withdrawals.

An online Claim Confirmation will also be required in December from those who accepted an EFS agreement with a start date of 7/4/2024.

**WARNING: PENALTIES MAY APPLY FOR OVER OR NON-DECLARATIONS INCLUDING DUPLICATE FIELDS AND OTHER INACCURACIES.**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Field**  **Number** | **Management Unit Number for EFS (Higher only)** | **Field**  **Area**  **(ha)** | **Option / Item** **Name** | **EFS Code** | **Permanent or**  **Rotational** | **Unit Type (m/ha/**  **nos/LU)** | **Unit Amount**  **Agreed** | **Unit Amount**  **Claimed** |
| 1 |  |  |  |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |  |  |  |
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| --- | --- | --- |
| Additional information: | Business ID |  |
|  | Name: |  |
| Address: |  |
| Date: |  |
| Signature: |  |

If you need any help about how to complete this field data amendment sheet, you should telephone the Department on **0300 200 7848. Return completed form to: Area-based Schemes Payment Branch, Orchard House, 40 Foyle Street, Londonderry, Derry/Londonderry BT48 6AT** or e-mail [efs@daera-ni.gov.uk](mailto:areabasedschemes@daera-ni.gov.uk).

*The Department takes data protection, freedom of information and environmental information issues seriously. It takes care to ensure that any personal information received from you is dealt with in a way which complies with the requirements of the UK General Data Protection Regulation and the Data Protection Act 2018. This means that any personal information you supply will be processed principally for the purpose for which it has been provided. However, the Department is under a duty to protect the public funds it administers, and to this end may use the information you have provided for this purpose.*

*A full copy of the DAERA Privacy Statement can be found here:* [*https://www.daera-ni.gov.uk/daera-privacy-statement*](https://www.daera-ni.gov.uk/daera-privacy-statement)