

**Application for Registration/Approval  
of Premises under the**

**Feed Hygiene Regulation (EC) 183/2005 (as amended) and Schedule 5 of Veterinary Medicines Regulations 2013 (as amended)**

**The Animal Feed (Composition, Marketing and Use) Regulations (Northern Ireland) 2016**

**The Animal Feed (Hygiene, Sampling etc. and Enforcement) Regulations (Northern Ireland) 2016**

**To: Department of Agriculture, Environment and Rural Affairs**

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| **SECTION 1: Business Details**  **Business Name:**  **Trading Name (if different):** | | 1. **Address(es) where activity is undertaken:**   **Note:** *If you are undertaking Feed Business activities at different premises* ***EACH*** *premises must be Registered/Approved with the Department.* |
| **If applicable,**  **(b) Communication address (**if different from (a)) | |
| **Telephone:** | Landline: | **Email Address:** |
| Mobile: |
| **Please indicate any Department Business ID Number/s you already hold:** | |  |

\***POTM** refers to **P**lacing **O**n **T**he **M**arket which includes “holding of food or feed for the purpose of sale, including offering for sale or any other form of transfer, whether free of charge or not, and the sale, distribution, and other forms of transfer themselves” as per Regulation (EC) 767/2009.

A full list of authorised feed additives and their authorising Regulations can be found on the EU Register of feed additives, which is available at [EU Feed Additives Register](https://ec.europa.eu/food/food-feed-portal/screen/feed-additives/search)

| **SECTION 2: Types of Activities for which Registration is requested** | | **Indicate all that apply** | **Notes** | **Fee** |
| --- | --- | --- | --- | --- |
| **R1** | Manufacture and/or placing on the market of feed additives (other than those subject to approval). | Manufacture  POTM\* only | Inclusive of preservatives, emulsifiers, stabilisers, thickeners, gelling agents, binders, anticaking agents, acidity regulators, antioxidants (not subject to a maximum permitted level), silage agents, denaturants, substances to control radionuclide contamination, colourants (except carotenoids and xanthophylls). | No fee |
| **R2** | Manufacture and/or placing on the market of premixtures (other than those subject to approval). | Manufacture  POTM\* only | This includes premixtures containing any feed additive excluding vitamins A and D and copper and selenium. | No fee |
| **R3** | Manufacture and/or placing on the market of bioproteins not subject to approval. | Manufacture  POTM\* only | This includes ammonium salts and certain killed yeasts cultivated on substrates of vegetable/animal origin. | No fee |
| **R4** | Manufacture of compound feedingstuffs (other than those subject to approval). | **Tick one:**  With  Additives  Without  Additives  Mobile Mixer | This includes the manufacture of complete and complementary feeds, with or without additives. | No fee |
| **R5** | Placing on the market of compound feeds. | POTM\*  POTM\* but does not physically hold any feed. | Premises engaged in the buying and placing on the market of compound feeds, however, not manufacturing such feeds. | No fee |
| **R6** | Manufacture of pet foods1 | Raw pet food  Other pet food | Manufacture of complete and complementary feeds with or without additives.  **1PLEASE NOTE**: If you are using Animal-By-Products (ABPs) during the manufacture of pet food the business will need to apply for an approval in line with the ABPs Regulations.  Further guidance on ABPs in pet food is available at [DAERA Pet Food Guidance](https://www.daera-ni.gov.uk/publications/pet-food-manufacture)  An ABPPR4 Application form is available at [DAERA ABP Applications](https://www.daera-ni.gov.uk/publications/animal-products-applications)  You can also obtain an application form by contacting Veterinary Service on 028 77442298 or [applications.aiabp@daera-ni.gov.uk](mailto:applications.aiabp@daera-ni.gov.uk). | No fee |
| **R7** | Manufacture and/or placing on the market of feed materials2.  2Feed materials are products which can be fed singly to animals or used as ingredients of compound feeds. | Manufacture  POTM\* only  POTM\* but does not physically hold any feed. | Businesses which produce or manufacture single ingredient materials (e.g. cereal or cereal based products, oils and fats) for animal feed use.  Food manufacturers and branches of supermarkets involved in the transfer of surplus foodstuffs (e.g. out of date bakery products).  Note: This category does not include brewers, distillers and food manufacturers placing on the market co-products into the feed chain – refer to R12. | No fee |
| **R8** | Transport of feed and feed products. |  | Transport of feed and feed products by manufacturers own vehicles are covered by the approval/registration of the manufacturer’s premises. | No fee |
| **R9** | Storage of feed materials and feed products, such as compound feed, feed additive and premixtures. | Feed materials  Other – list in Section 4 below | Only covers premises not covered by another activity relating to the manufacture or placing on the market of the products in question. | No fee |
| **R10**  **(Farm)** | Mixing feeds, on farms, with additives and premixtures (i.e. not contained in a compound feed (except silage agents). |  | Additives and premixtures may include vitamins, trace elements (e.g. copper, zinc) and preservatives (e.g. propionic acid). | No fee |
| **R11**  **(Farm)** | Mixing feeds, on farms, with compound feedingstuffs which contain additives. |  | No requirement for registration if only feed activity conducted. | No fee |
| **R12** | Food businesses placing on the market co-products of the food industry which are destined as feed materials. |  | Includes placing on the market of feed materials generated as co-products of the manufacture of food products (e.g. wheat bran, brewer’s grains, residues of soya bean and rapeseed from the extraction of oils, carrot tops and potato skins).  Inclusive of brewers, distillers, biofuel manufacturers, dairies and food manufacturers. | No fee |
| **R13**  **(Farm)** | Livestock farms (including fish farms) which do not mix feeds or mix feeds without additives. |  | No requirement for registration if only feed activity conducted. | No fee |
| **R14**  **(Farm)** | Arable farms growing or POTM crops for feed. |  | Farms growing cereals, wheat, barley or food crops e.g. potatoes for use as feed. | No fee |

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| **SECTION 3A: Types of Activities for which APPROVAL is requested (prior inspection needed)** | | **Notes** | **Indicate all that apply** | **One-off fee payable (£)** |
| **A1** | Manufacture and/or placing on the market of nutritional additives. | This includes vitamins, pro-vitamins and chemically defined substances having a similar effect; compounds of trace elements; amino acids, their salts and analogues; and urea and its derivatives, as authorised under Regulation 1831/2003. | Manufacture  POTM only | 212.00  106.00 |
| **A2** | Manufacture and/or placing on the market of zootechnical additives. | This includes digestibility enhancers, gut flora stabilisers and substances which favourably affect the environment as well as enzymes and micro-organisms. | Manufacture  POTM\* only | 212.00  106.00 |
| **A3** | Manufacture and/or placing on the market of antioxidant additives with a maximum content in feeds specified in EC Regulation 1831/2003. | This may include propyl gallate, butylated hydroxyanisole (BHA) and butylated hydroxytoluene (BHT). | Manufacture  POTM\* only | 212.00  106.00 |
| **A4** | Manufacture and/or placing on the market of colourant additives. | Carotenoids and xanthophylls. These products are subject to maximum inclusion rates set under Regulation 1831/2003. | Manufacture  POTM\* only | 212.00  106.00 |
| **A5** | Manufacture and/or placing on the market of proteins obtained from micro-organisms belonging to groups of bacteria, yeast, algae and lower fungi. | Bioproteins now classified as feed materials, but establishments manufacturing or POTM such products continue to require approval. | Manufacture  POTM\* only | 212.00  106.00 |
| **A6** | Manufacture and/or placing on the market of co-products of the manufacture of amino acids by fermentation. | Bioproteins now classified as feed materials, but establishments manufacturing or POTM such products continue to require approval. | Manufacture  POTM\* only | 212.00  106.00 |
| **A7** | Manufacture and/or placing on the market of premixtures containing vitamins A and D. | These substances are subject to maximum inclusion rates set under Regulation 1831/2003. | Manufacture  POTM\* only | 212.00  106.00 |
| **A8** | Manufacture and/or placing on the market of premixtures containing copper and selenium. | These substances are subject to maximum inclusion rates set under Regulation 1831/2003. | Manufacture  POTM\* only | 212.00  106.00 |
| **\*\*A9** | Manufacture and/or placing on the market:   * Premixtures prepared from antibiotics, coccidiostats, histomonostats and growth promoters. * Compound feed containing feed additives and/or premixtures prepared from antibiotics, coccidiostats, histomonostats and growth promoters. | **\*\*Please complete section 3B below (categories 1-5 and/or 8)** |  |  |
| **\*\*A10** | Producing, for the exclusive requirements of its holding, compound feedingstuffs using feed additives or premixtures containing feed additives referred to above in A9. (MMF 6,6F, 7 & 7r) | **\*\*Please complete section 3B below (categories 6, 6F, 7 and/or 7R)** |  |  |
| **A11** | Manufacturing and placing on the market, for feed use, products derived from vegetable oils and blended fats. |  | Manufacture  POTM only | 212.00  212.00 |

| **SECTION 3B:**  **Types of Medicated Feed Activities for which APPROVAL is requested (prior inspection needed)** | | **Indicate all that apply** | **Annual Fee Payable (£)** |
| --- | --- | --- | --- |
| 1 | Establishment manufacturing a Specified Feed Additive (SFA) |  | 545.00 |
| 2 | Establishment manufacturing a premixture |  | 435.00 |
| 3 | Establishment manufacturing feedingstuffs using Specified Feed Additives (SFA) and Veterinary Medicinal Products (VMP) directly at any concentration, or using premixtures or SFA complementary feedingstuffs | Using SFA  Using VMP | 435.00 |
| 4 | Establishment manufacturing feedingstuffs for placing on the market using a veterinary medicinal product or premixture where the concentration of veterinary medicinal product in the feedingstuffs is 2 kg per tonne or more |  | 320.00 |
| 5 | Establishment manufacturing feedingstuffs using premixtures or specified feed additive complementary feedingstuffs containing specified feed additives when the feedingstuffs are to be placed on the market |  | 170.00 |
| 6  (Farm) | Establishment manufacturing feedingstuffs for the manufacturers own use using a veterinary medicinal product or premixture where the concentration of veterinary medicinal product in the feedingstuffs is 2 kg per tonne or more |  | 131.00 |
| 6F  (Fish Farm) | Establishment manufacturing feedingstuffs for fish for the manufacturers own use using a veterinary medicinal product or premixture where the concentration of veterinary medicinal product in the feedingstuffs is 2kg per tonne or more |  | 131.00 |
| 7  (Farm) | Establishment manufacturing feedingstuffs using premixtures containing specified feed additives when the feedingstuffs are to be used by the person manufacturing the feedingstuffs. |  | 110.00 |
| 7R  (Farm) | Establishment manufacturing feedingstuffs using complementary feedingstuffs containing specified feed additives, for feeding to the manufacturer’s own animals |  | No fee |
| 8 | 8a - Distributor (only) of specified feed additives, premixtures or complementary feedingstuffs containing specified feed additives, or premixtures or feedingstuffs containing veterinary medicinal products *(****Not manufacturing****)* |  | 70.00 |
| 8b - Distributor of third party's specified feed additives, premixtures or complementary feedingstuffs containing specified feed additives, or premixtures or feedingstuffs containing veterinary medicinal products *(****Feed manufacturers distributing medicated feed manufactured by another business****)* |  |

**Note:** Where more than one manufacturing activity is carried out at one establishment only the highest fee is payable.

**Please do NOT send any payment now as an invoice from our accounts branch, AccountNI, will follow on receipt of your application form.**

**Farmers manufacturing feedingstuffs using veterinary medicinal products**, or premixtures containing veterinary medicinal products or specified feed additives, should note the guidance note at [DAERA Guidance Note](https://www.daera-ni.gov.uk/publications/forms-relating-approvalregistrationchange-business-details-feed-premises)

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| **SECTION 4: Please provide a brief overview of your feed business activities at the premise(s):** |
| **Description of Activities** (e.g. type of co-products being supplied, type of pet food being produced)  Species:  Type of feed (complete, complementary, mineral): |
| **Approximate Annual Feed Tonnage MANUFACTURED AND/OR PLACED ON THE MARKET:**   |  |  |  |  | | --- | --- | --- | --- | |  | **Quantity (Tonnes)** | | | | Feed material |  | | | | Feed additive |  | | | | Compound feed | **With Veterinary Medicinal Product** | **With Specified Feed Additives** | **Non-Medicated** | |  |  |  | | Feed premixture | **With Veterinary Medicinal Product** | **With Specified Feed Additives** | **Non-Medicated** | |  |  |  | |
| **If applying for an approval code listed in Section 3A and/or 3B, provide proposed date of commencement:** |

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| **SECTION 5: Declaration & Applicant / Feed Business Responsible Person1 Details:**  *1 Responsible person means the natural or legal person responsible for ensuring that the requirements of the Feed Hygiene Regulations are met within the feed business under the control.* | | |
| I confirm that I have read the requirements for approval/registration as a distributor and/or manufacturer of feedingstuffs (including those for own use) under the current Feeds Hygiene Regulations and/or Veterinary Medicines Regulations, and hereby declare that the said premises, equipment and procedures meet the requirements and are ready for inspection. Please note that once an application has been received and an approval inspection has been carried out, fees are not refundable. | | |
| **Title:** | \*Dr / Mr / Mrs / Miss / Ms / other (please specify) \_\_\_\_\_\_\_\_\_\_\_\_  *\*Delete as appropriate* | |
| **First Name:** | (BLOCK CAPITALS) | |
| **Surname:** | (BLOCK CAPITALS) | |
| **Position in company:** |  | |
| **Signature:** |  | **Date:** |
| **Preferred Contact for Audit/Inspection Scheduling (if different from above):** | Name:    Contact Number:    Email:  Position in company: | |

*Feed business operators must inform DAERA of any changes to the name, business name, address, activity or ownership of a feed business establishment under its control, or its closure by completing a Change of Feed Business Details Form - FEED BD1 available at:* [*DAERA Feed Application Forms*](https://www.daera-ni.gov.uk/publications/forms-relating-approvalregistrationchange-business-details-feed-premises)

**Enquiries to:**

Tel: (028) 9076 5868

Tel: (028) 9076 5379

E-mail: [afib.adminteam@daera-ni.gov.uk](mailto:afib.adminteam@daera-ni.gov.uk)

**Return of Application Form:**

By email: [afib.adminteam@daera-ni.gov.uk](mailto:afib.adminteam@daera-ni.gov.uk)

Or

Post to:

**Department of Agriculture, Environment and Rural Affairs**

Agri-food Inspection Branch, Clare House Post Room,

303 Airport Road West, Belfast, BT3 9ED

**Extract from DAERA Privacy Statement**

The Department takes data protection, freedom of information and environmental information issues seriously. It takes care to ensure that any personal information received from you is dealt with in a way which complies with the requirements of the UK General Data Protection Regulation. This means that any personal information you supply will be processed principally for the purpose for which it has been provided. However, the Department is under a duty to protect the public funds it administers, and to this end may use the information you have provided for this purpose. It may also share this information with other bodies responsible for the audit or administration of public funds, in order to prevent and detect crime.

*Applicants should note: DAERA will use the information you have compulsorily provided to fulfil its statutory functions, which includes publishing the premises name & address in the Register of Approved/Registered Feed Business Operators. Articles 9 and 19 of Regulation (EC) 183/2005 on feed hygiene (as amended) require the collection and collation of information from feed business operators and to make details of feed businesses available to persons enquiring about the registration status of such businesses. This information may also be shared with other government agencies responsible for the official control of animal feed.*

In addition, the Department may also use it for other legitimate purposes in line with the

UK General Data Protection Regulation, Freedom of Information Act 2000 and Environmental

Information Regulations 2004. **These include:**

• administration of the Common Agricultural Policy and other aid schemes;

• administration of the Common Fisheries Policy;

• the production and safety of food and feed;

• management of land and other environmental controls;

• animal health and welfare;

• statutory schemes and obligations in the areas of plant health and crop certification;

• occupational health and welfare;

• regulatory and natural resources policy;

• environmental policy;

• legislation relating to the Northern Ireland Environmental Agency;

• the prevention and detection of fraud or maladministration

(e.g. The Comptroller & Auditor General and HM Revenue & Customs);

• compilation of statistics;

• disclosure to other organisations when required by law to do so;

• disclosure under the Freedom of Information Act 2000 or the Environmental Information

Regulations 2004 where such disclosure is in the public interest;

• administration of UK wide schemes on behalf of the Department for the Environment,

Food and Rural Affairs in Great Britain;

• business development and knowledge advisory service for farmers, growers and

food processors; and

• for corresponding with you in connection with the above activities.

**The full DAERA Privacy Statement can be viewed at:**

[**www.daera-ni.gov.uk/publications/daera-privacy-statement-document**](http://www.daera-ni.gov.uk/publications/daera-privacy-statement-document)

**Data Controller Name:** Department of Agriculture, Environment and Rural Affairs

**Address:** Jubilee House, 111 Ballykelly Road, Ballykelly, LIMAVADY BT49 9HP

**DAERA Data Protection Officer**

**Telephone:** 028 7744 2350 **Email:** dataprotectionofficer@daera-ni.gov.uk