

## **DAERA EXPORT HEALTH CERTIFICATION ON LINE**



### **EXPORTER INFORMATION NOTICE - 01/2024**

#### **DECOL System New Functionality- In-system nomination of an Authorised Veterinary Practice**

- For the attention of exporters who use [DECOL](#) to apply for certification of Export Health Certificates (EHCs) or [SHA Online](#) to apply for Support Health Attestations (SHAs).
- For certification of live animals, hatching eggs, table eggs, germinal products, animal by-products, hides, skins, pets and zoo animals you must contact an **Authorised Veterinary Practice (AVP)** and ensure that they are authorised for your proposed export. You will find a list of AVPs here:

#### [Northern Ireland aPVP Veterinary Practices](#)

- Not all AVPs are authorised to certify all commodities. You must check with the practice/ vet if certification can be provided for your specific commodity.
- Once the AVP has agreed to certify your export, you must make your application in DECOL. [This system user guide](#) explains how to make your application, including how to inform DAERA if your export is to be certified by an AVP.

- At Step One, you must indicate that your export will be certified by an AVP by ticking the below check box;

Tick this box if your application is to be processed by an Authorised Veterinary Practice

- When the tick box has been selected, a drop-down menu will become available. You **must** select your nominated AVP from this list if they appear on it.

Tick this box if your application is to be processed by an Authorised Veterinary Practice

\* AVPs

Required.

Begin typing the name of your nominated veterinary practice and select it from the list. If it does not appear, de-select the tick box above and continue the application as normal but add a note in the comments box below to request DAERA to add the practice to the list. DAERA will forward your application to the nominated practice and add them to the list for future applications.

- This AVP nomination drop-down list is a 'type-and-select' list so you must begin typing the name of your chosen practice to find them on the list;

Tick this box if your application is to be processed by an Authorised Veterinary Practice

\* AVPs

Tester Magee Veterinary Surgery

the comments box below to request DAERA to add the practice to the list. DAERA will forward your application to the nom

- If your nominated practice does not appear on the list for selection, you must de-select the tick box;

Tick this box if your application is to be processed by an Authorised Veterinary Practice

- and add a note in the comments section that the practice was not available;

Comments

My local practice was not on the drop down list, I will upload an AVP Nomination Form instead

- **TIP**- Where they do not appear on the list, your nominated AVP will still be the certifying officer for your export but it will require upload of an **AVP Nomination Form** as a supporting document.
- Once you have completed the remaining mandatory fields at Step One, you will proceed to Step Two where upload of this document is required.
- This form can be obtained at [this location](https://www.daera-ni.gov.uk/publications/nomination-authorised-veterinary-practitioner-apvp) on the DAERA Website. (<https://www.daera-ni.gov.uk/publications/nomination-authorised-veterinary-practitioner-apvp> ).
- You must save the form to your desktop, populating the information fields with the requisite detail before uploading the document by following the instructions provided [here](#).

Any queries on the content of this notice should be directed to your local [DAERA Direct Office](#).

## DAERA Trade Exports

Contact: [DAERATradeExports@daera-ni.gov.uk](mailto:DAERATradeExports@daera-ni.gov.uk)