



Our reference: DAERA/23-270

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Financial Systems Branch
Jubilee House
111 Ballykelly Rd
Limavady
BT49 9HP

Email: Financial.Systems@daera-ni.gov.uk

5th September 2023

Dear [REDACTED]

Freedom of Information Act 2000

With regard to your request for information received by the Department on 4th August 2023 which sought the following information:

List of hotel stays booked by DAERA for department officials between 4th February 2022 and 31st July 2023 including location, cost, number of rooms/officials attending and reason for the trip.

I can advise that the Department has completed its search and can confirm that it holds the information you requested which is in table below and Annex A attached.

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If you are deaf or have a hearing difficulty you can contact the Department via the Next Generation Text Relay Service by dialling 18001 + telephone number.



Summary: February 2022 - July 2023

FOI REQUEST 04082023				
MONTH	NO. OF ROOMS BOOKED	NO. OF NIGHTS	NUMBER ATTENDING	TOTAL COST
February 2022	10	9	10	£1,174.14
March 2022	24	14	24	£3,138.47
April 2022	37	32	37	£5,763.39
May 2022	49	35	49	£6,867.27
June 2022	74	135	74	£27,300.88
July 2022	38	48	38	£8,371.35
August 2022	40	40	37	£7,629.31
September 2022	79	103	78	£20,074.63
October 2022	51	52	51	£10,325.61
November 2022	86	96	85	£16,592.86
December 2022	10	11	10	£1,738.84
January 2023	39	33	39	£4,616.94
February 2023	21	26	21	£3,142.78
March 2023	63	85	63	£12,316.70
April 2023	36	38	36	£6,352.14
May 2023	37	38	38	£7,548.83
June 2023	54	53	54	£11,290.56
July 2023	45	41	45	£8,132.67
Total	793	889	789	£162,377.37

If you require any clarification, believe that any part of your request has been overlooked, misunderstood or misinterpreted, please contact me in the first instance to see if it is a matter that can be resolved.

If you are unhappy with the manner in which your request for information has been handled or the decision to release/withhold information, you have the right to request a formal review by the Department.

If you wish to do so, please contact The Review Section either by e-mailing daera.informationmanager@daera-ni.gov.uk or by post at The Department of Agriculture, Environment and Rural Affairs, Data Protection & Information Management Branch, Floor 2, Jubilee House, 111 Ballykelly Road, Ballykelly, Limavady BT49 9HP, within two months from the date of this letter.

If after such an internal review you are still unhappy with the response, you have the right to appeal to the Information Commissioner at Wycliffe House, Water Lane, Wilmslow, CHESHIRE, SK9 5AF, who will undertake an independent review of the Department's decision.

Yours sincerely,


Financial Systems Branch

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