

**DB MEETING WEDNESDAY 29 August 2018**

**Part 1: 9.30 – 12.00 (APPROX Times)      Part 2 13.30 – 15.30**

**NIEA Water Management Unit – Lisburn**

No.		Part 1 Agenda Item	To be presented by:
<b>Opening</b>			
1	9.30 – 9.50	Secretary's Opening Remarks	Chair (Verbal)
		(i) Declaration of Interests (ii) Minutes of previous meeting (iii) Matters and Actions Arising	Chair (Verbal)
<b>Strategic Governance</b>			
2	9.50 – 10.45	<b><u>People</u></b>  (i) Monthly Staffing Update (ii) Absence Management (iii) Health and Safety Update (Q1)	Janine Fullerton Brian Doherty David Small
	10.45 – 11.00	<b>Tea Break</b>	
3	11.00 – 11.20	<b><u>Resources</u></b>  (i) Budget Position 2018/19	David Reid
4	11.20 – 11.50	<b><u>Business Delivery</u></b>  (i) 2018/19 Corporate Scorecard first quarter progress report; (ii) Corporate Risk Register Update 2018/19;	David Reid  David Reid
5	11.50 – 12.00	<b><u>DB Governance</u></b>  (i) Revised DAERA Board Operating Framework	Brian Doherty
	12.00 - 12.45	<b>Lunch</b>	
	12.45 – 13.30	<b>Tour of Water Management Unit</b>	

No		Part 2 Agenda Item	To be presented by:
<b>Strategic Issues</b>			
6	13.30 – 13.45	Brexit Update	Norman Fulton
7	13.45 – 14.00	Brexit Financial Issues update	David Reid
8	14.00 – 14.15	Departmental Data Protection Policy Statement	Colin Lewis
9	14.15 – 14.50	NIFAIS Update	Robert Huey
10	14.50 – 15.05	Diversity, Inclusion and Racial Equality	Jackie Robinson (for Robert Huey)
11	15.05 – 15.20	AFBI Review	Norman Fulton
<b>Closing Items</b>			
12	15.20 – 15.30	DB September Forward Agenda	Brian Doherty
13		Internal Communications Messages for Team Brief	Chair (Verbal)
14		AOB	Chair
<b>Below the line – Papers to note only</b>			
15		Transposition of the Circular Economy Waste Package	David Small
16		DAERA Business Continuity Planning	Brian Doherty
17		LMC Annual Report and Account 2016/17 and 2017/18	Norman Fulton