

DAERA authorised Private Veterinary Practitioner: Information regarding validity of DAERA aPVP Official Stamps

Information Bulletin: aPVP 13/22

Issued 20 December 2022

Audience: DAERA authorised Private Veterinary Practitioners (aPVP's)

Subject: - Guidance on which official stamps to use to endorse official certification

Guidance on which official stamps to use and which not to use

During ongoing DAERA review and verification of issued official certification, in line with the requirements of Official Controls Regulation, it has come to our attention that some aPVPs are still using old, invalid official stamps to endorse official certification.

Valid Stamp Formats

aPVP official stamps are only valid and should only be used if they comply with one of the following two formats:

- A. Contains a central unique code with an SP prefix, first two letters of user's surname and a unique numerical code (can be 2 or 3 digits). The code (without the SP prefix) matches the user's **APHIS log in code**.
e.g. **SP XY 01**



- B. Contains a central unique code with NI prefix and a 3-digit numerical code.
e.g. **NI 000**



Invalid Stamp Formats

Any stamps which contain the words:

- Authorised Veterinary Inspector
- AVI
- Department of Agriculture for NI
- DANI
- DARD

are no longer valid and must be destroyed/no longer used for certification. It is the responsibility of the aPVP to ensure that invalid stamps cannot be used.

If the only stamp you currently have in your possession is invalid please contact DAERATradeExports@daera-ni.gov.uk immediately to organise a replacement stamp. If you are unsure if your stamp is valid please contact Trade Exports, providing a photograph of the stamp for review.

Further Information

- All newly authorised aPVPs are automatically issued with an official stamp, in format B above, by Trade Programme.
- All existing aPVPs who lose their stamp must inform Trade Programme immediately so that the assigned unique number can be decommissioned. A new stamp with a new unique code (in format B) will be issued by Trade Programme, as required.
- If an existing stamp becomes damaged, please contact Trade Programme to arrange for a replacement stamp to be issued.
- Please keep all official stamps in a secure location at all times.
- You are permitted to use official stamps **only** on official documentation issued on behalf of DAERA and not for private certification.
- If you no longer require your stamp for official certification please inform Trade Programme.

If you have any queries regarding the information in this bulletin please contact DAERATradeExports@daera-ni.gov.uk

Trade Programme

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